



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Public Health Consultant II, Nutrition [Classified Competitive]			Salary P24 \$59,031.79 - \$83,803.59
Posting Number 95-16	Position Number 933374	Number of Positions 1	Posting Period * From: 7/26/2016 To: 8/9/2016
Location: Women, Infants and Children Services (WIC) Family Health Services 50 East State Street, 6th Floor, Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Plans, organizes, directs, control, and evaluate the state nutritional programs to include the NJ WIC Food Lists and Universal Price Code (UPC) and maintaining the Approved Product List (APL) database. Develops, implements and manages various systems used to update the APL for eWIC processing. Provides technical assistance to various program staff and outside parties directly impacted by the Program's APL. Organizes categories, subcategories, and UPCs to identify and define business reporting requirements to effectively analyze eWIC redemption patterns and trends.</p> <p>Collect, analyze and summarize complex information obtained from various sources on WIC redemption patterns and trends. Research food nutrient values and monitors stores for vendor compliance, availability of WIC food items on the approved NJ WIC Food List. Completes or coordinates field (store-level) testing, as required.</p> <p>Develops and documents the internal procedures used to complete eWIC certification testing of external systems. Complete QA testing of batch files used to update the APL's and UPC databases in accordance within agreed upon time standards. Ensures the external web page that is used by retailers, corporate contacts and others includes current APL and UPC data.</p> <p>Works with MIS staff to develop test scripts and procedures used to complete initial and recertification Point Of Sale (POS) system testing. Documents eWIC certification testing outcomes and communicates said results to affected parties.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EDUCATION: Graduation from an accredited college or university with a Bachelor's degree supplemented by a Master's degree in any nutrition specialty such as Public Health Nutrition, Human Nutrition, Dietetics, Food Service Administration, or Nutrition Education.</p> <p>EXPERIENCE: Three (3) years of experience in nutrition or dietetics, one (1) year of which must have been as a nutritionist in an administrative or consultant capacity.</p> <p>NOTE: Completion of an approved dietetic internship in hospital dietetics, clinical nutrition, administration, or public health may be substituted for one (1) year of required experience.</p> <p>LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
FILING INSTRUCTIONS			
Forward your cover letter, resume and application for employment** to:		You can reply to this posting by emailing your cover letter, resume and application for employment to:	
Andrea Mahon, Executive Assistant 2 Family Health Services Reference Posting #95-16		PSTFHS@doh.state.nj.us	
New Jersey Department of Health PO Box 364 Trenton, NJ 08646-0364		<p>* Resumes received after the closing date MAY be considered if the position is not filled.</p> <p>** NOTE: You can access the State of New Jersey Application for Employment at: www.nj.gov/health/forms/dpf-663.pdf</p>	

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- **The New Jersey Department of Health is an Equal Opportunity Employer.**